



Office of the Councillors, Rishra Municipality  
Rishra, Hooghly, West Bengal.

Dated Rishra the... 17.7.17

To  
The Examiner of Local Accounts  
O/o Principal Accountant General  
(General & Social Sector Audit), W B.  
Local Audit Department  
8, Kiran Sankar Roy Road.  
G.I. Press Building,  
2nd Floor, Kolkata-700 001

Sub : Preparation of Balance Sheet as on 31-03-2016 and Accounts for the year 2015-16 in Double Entry Accrual Based Accounting System.

Dear Sir,

We are glad to inform you that , we are prepare our Balance Sheet as on 31-03-2016 and Accounts for the year 2015-16 in Double Entry Accrual based Accounting system and the same has been adopted by Board of Councilors in their meeting held on 14<sup>th</sup> July 2017, resolution item No. 01. It is expected that AG audit would take place at the earliest. We are enclosing a copy of the Balance Sheet for your information.

Thanking you

Yours faithfully,

Chairman,  
Rishra Municipality.

Memo No. 724/2/IV Dated, Rishra , the 17<sup>th</sup> July, 2017,  
Copy to : -

1. The Director of Local Bodies,  
Govt. of West Bengal,  
Directorate of Local Bodies,  
Purta Bhavan, Bidhannagar – 700 091.
2. The Project Director, Change Management Unit, KUSP, ILGUS Bhavan,  
Bidhannagar, Kolkata-700 106.



Chairman,  
Rishra Municipality