

**Minutes of the entry meeting held on 11.07.2017 in the chamber of the Chairman, Rishra Municipality**

An entry meeting between the audit party and the Municipal authority, headed by Chairman was held today at 11.30 A.M. in the chamber of the Chairman, RISHRA Municipality. The meeting was presided over by the Chairman, RISHRA Municipality.

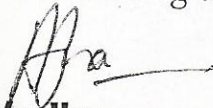
At the beginning the Chairman welcomed the audit party on behalf of the Municipality. The Accountant of the Municipality introduced the audit party with the Chairman of the Municipality. The Finance Officer of the Municipality were also present in the meeting.

Shri Ajay Kr. Jha, Asstt. Audit Officer of the audit party apprised the Chairman that firstly the audit of Accounts of the Municipality will be taken up for the year 2014-2015. The Accounts audit will commenced from today & continued upto 20.07.2017. Shri Jha also elaborated the objectives of audits and requested the Chairman to issues directions to all staff members to furnish the basic records /registers /information/replies of the audit observations promptly to facilitate completion of audit within the scheduled time-frame.

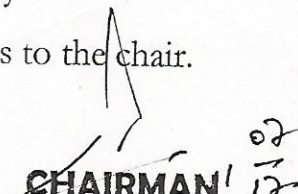
The Chairman assured to look into the matter in furnishing records and replies to the audit party as promptly as possible so that audit can be conducted smoothly within scheduled time frame.

At the end of the meeting the Chairman again welcomed the audit party on behalf of the Municipality and assured them to render every possible co-operation to conduct the audit smoothly.

The meeting ended with a vote of thanks to the chair.



**Ajay Kr. Jha**  
**ASSTT. AUDIT OFFICER**  
**GOVT. AUDIT/ LAD**



**CHAIRMAN**  
**RISHRA MUNICIPALITY**