

Phone : 2672-1373

REF.No.....792/XD



Office of the Councillors, Rishra Municipality  
Rishra, Hooghly, West Bengal.

Dated Rishra the.....31.8.16.....

To

M/S .....

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Ref: - Emergent meeting for e-procurement.

All Contractors are here by informed to present in the meeting held at Narayan Banerjee Memorial Hall on 5<sup>th</sup> Sept. 2016 (Monday) at 1:00 p.m. regarding online receipt and refund of EMD of e-procurement through State Govt. e-procurement portal. You are here by requested to please attend this meeting positively.

Your Co-operation is highly solicited in this respect. This should be treated as urgent.

With thanks.

Yours faithfully

Finance Officer

Rishra Municipality